



Sr. eGRC Archer Administrator

Interested Applicants should submit their resume to: hr@metricanet.com

Position Title:

Sr. eGRC Archer Administrator

Location:

Fairfax, Virginia

Position Description:

We are currently looking for a Sr. RSA Archer Administrator will be responsible for the day-to-day activities associated with the overall configuration and administration of RSA Archer Enterprise Governance, Risk and Compliance (eGRC) environments. This will include set up, configuration, support and maintenance of eGRC dashboard environments across multiple 5.5 and 6.x instances. Additional 3rd party integration will also be required to incorporate, configure and deploy additional modules, data feeds, or new solutions. This position is located in Fairfax, VA.

Education or Equivalent Training:

- 3+ years working within the RSA Archer GRC 5.x environment
- 4+ years in information technology
- Preferred: RSA Archer Certified Professional (ACP)
- Preferred: RSA Archer Advanced Administration training
- Preferred: RabbitMQ Software Experience
- Preferred: Custom Integration Experience
- Deployment experience with Archer eGRC systems
- Optional: ITIL Foundations Certification
- Optional: CISSP, CISM, CISA, Security+ or equivalent

Daily Responsibilities:

- Daily care and feeding of RSA Archer 5.5 and 6.x environments
- Configure and manage RSA Archer data feeds
- Configure and manage 3rd party system data feeds
- eGRC application configuration and management
- System user provisioning and access control support
- Assist in the design and development of management reporting available through the eGRC system including dashboards
- Assist with the development and operation of the eGRC system governance structure
- Architect and support application customization and additional modules
- Architect and support on demand applications per customer request
- Develop, provide, and lead eGRC system end user training and collateral materials
- Assist with Tier III Service Desk support to end users and dashboard administrators
- Develop custom integration solutions using C#, Java, Python, or other programming languages to support interoperability between dashboards
- Develop release notes, practitioner guide, and design documents

- Provide demos to customers and stakeholders per request

Knowledge of:

- Fluent with all aspects of the RSA Archer eGRC environment including: administration, reporting, work flows, dashboards, notifications, related applications and feeds
- Familiar with the FEM, CM, and A&A modules
- Proficiency with administrative tasks including: training, reporting and compliance
- Strong knowledge in using the Microsoft Office suite
- Knowledge of Microsoft Visio or comparable process flow design tools
- Knowledge of data feeds
- Knowledge of RabbitMQ messaging software
- Knowledge of the Microsoft Technology Stack (ASP.NET, IIS, Server 2008 R2, SQL Server)
- Knowledge of the SharePoint environment
- Knowledge of programming methodologies and languages (C#, Java, Python)
- Knowledge of XSLT and writing custom transforms
- Strong analytical & problem-solving skills
- Experience with information security technologies
- Familiarity with the Continuous Asset Evaluation, Situational Awareness, and Risk Scoring (CAESARS) framework and other federal requirements such as the Federal Information Security Management Act (FISMA), Federal Risk and Authorization Management Program (FEDRamp), Security Content Automation Protocol (SCAP), and National Institute of Standards and Technology Risk Management Framework (NIST RMF) and NIST SP800-53.
- Familiarity with Americans with Disabilities Act Section 508

Soft Skills:

Ability to work under the direction of management and make sound decisions while meeting time sensitive deadlines

- Ability to work in a team environment or independently
- Driven, eager to learn, and an eye for quality
- Excellent interpersonal communication and listening skills are essential
- Strong organizational and time management skills
- Self-motivated and able to prioritize tasks based on business requirements
- Proven ability to perform complex analysis of data to determine trends and develop action plans

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About Metrica:

Metrica, Inc. is a broad-based professional services firm established in 1984 to provide an array of program support activities to the US government and corporations. Metrica's headquarters is located in San Antonio, Texas, with additional offices in Northern Virginia. Metrica is an Equal Opportunity Employer, M/F/D/V.

Company Benefits

Metrica offers an excellent starting salary and outstanding fringe benefits, including Medical, Dental, Tuition Assistance, and 401(k) Retirement Plan to name a few.